

Carver Massachusetts

Town Buildings Study Committee Minutes

9/17/2013

Members Present: Dan Ryan, Steve Pratt, Paul Duff, Roger Shores
Also Present: Craig Weston, Jack Hunter
Absent: None
Meeting Start: 7:03 p.m.
Meeting End: 8:09 p.m.

Agenda

I. Committee Logistics

- a. Call Meeting to Order
 - i. Dan Ryan called the meeting to order at 7:03 p.m.
- b. Meeting Minutes and Approval
 - i. Minutes to be reviewed at the next meeting

II. Capture Notes and Discussions

- a. Activities and Events
- b. General Discussion and Planning
- c. Communicating Information
- d. TBSC Report
 - i. None

III. Planning

- a. Meetings with Town Boards/Officials
 - i. Meet with the Fire Chief to discuss the Fire Station Building project and related STM articles.
 1. The plan is for the Selectmen to establish the Fire Station Building Committee after the STM vote on the Fire Station Building article.
 2. Article 1 is for an \$8.75 million bond authorization. Craig Weston reported that he met with the Architect and acting Town Administrator Jim Purcell to review and update the project cost. The \$8.75 million is adequate. Steve Pratt will update and submit the article to the Board of Selectmen.
- **Motion Made: Paul Duff made a motion to submit an \$8.75 million dollar bond authorization article to the Board of Selectmen for the Special Town Meeting, seconded by Roger Shores**
 - No discussion,
 - Passed Unanimously
3. Craig reported that the acting Town Administrator, Jim Purcell, would like to meet with the TBSC and Bond Counsel, Treasurer and Accountant. The meeting would be with Rick Manley and Clark Rowell. John Cotter (Finance Committee) and Ron Clarke (Capital Outlay) should also be included.
 4. Craig would like to prepare a presentation for STM.
 5. Roger Shores and Craig plan to meet with the Police Chief to clarify the need for the Police Station Building article at this STM.

- ii. Dan reported that he met with the School Committee chairman Lance Kennedy to discuss the wrap-around bond concept proposed for the Fire Station Building project.
- iii. Dan reported that he met with the Carver School Committee on 9/9 to present the current TBSC activities including the proposal to start the new Central Carver Fire Station project. Dan asked the School Committee if there were any concerns. There were no objections from the School Committee for moving forward with the Fire Station Building project.
- iv. Dan discussed the joint meeting held with the Board of Selectmen, and School Officials on 9/10. The TBSC was instructed to move forward with the creation of the Fire/Police Building articles for the Special Town Meeting.
- b. Master Plan Discussion
 - i. Discuss Collins Center project
 - 1. Jack Hunter revised the contract for the Collins Center services. The contract was signed by Will Sinclair for the Redevelopment Authority. Jack Hunter will coordinate the activities between the town and the Collins Center.
- c. Other

IV. Action Items

- None

V. Next Meeting & Draft Agenda

a. Next Meeting will be Monday 9/30, at 7:00 p.m.

b. Next Meeting Agenda

I. Committee Logistics

- a. Call Meeting to Order
- b. Meeting Minutes and Approval

II. Capture Notes and Discussions

- a. Activities and Events
- b. General discussion and planning
- c. Communicating Information
- d. TBSC Report

III. Planning

- a. Meetings with Town Boards and Officials
- b. STM and Building Articles
- c. Collins Center Activities
- d. Other

IV. Action Items

V. Next Meeting & Draft Agenda

- **Motion Made: Steve Pratt made motion to adjourn, seconded by Roger Shores**
- No discussion,
- Passed Unanimously